

Club Nova Community Volunteer Application

Name: _____
 Address: _____
 City: _____ State: _____ Zip Code: _____
 Phone: Home _____ Work or Other: _____
 Occupation: _____
 Are you over 17 years of age? _____ (Yes/No) Email Address: _____
 In Case of Emergency Contact: _____
 Phone: _____

Skills and Interests

Reasons for Volunteering: _____

 Relevant Experience or Education: _____

Club Nova Supervisor completes the following information

Volunteer's Position or Duties: (A job description may be submitted.)

Volunteer Schedule: _____

Club Nova Supervisor: _____

Times You are Available: Club Nova is open 9:00 AM to 5:00 PM Monday through Friday, and on Saturdays (11-4) for socials, plus Thrift Shop hours.

Available Times	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Available Times						
Available Times						
Available Times						

Club Nova Volunteer Menu of Talents

We believe that volunteers should do what they love to do, and not just what is needed to be done. We like to try to match what you already love doing with what Club Nova can benefit from, so please approach this list with the idea you are telling us things you would enjoy doing alongside us. Please also let us know any interests or skills you have, as we might be able to weave it into what we need.

Skills/Knowledge

Event Planning	
Budgeting	
Finance	
Data Entry	
Driving	
Teaching/Tutoring	
Math	
Graphic Design	
Database Management	
Nutrition	
Grammar	
Grant Writing	
Community Outreach	
Construction	
Marketing	
Quickbooks	
Retail	
Other:	

Hobbies

Crafts	
Running/Walking	
Cooking	
Yoga	
Pilates	
Board Games	
Gardening	
Sports	
Yard Work	
Music	
Building	
Cards	
Computers	
Theatre	
Travel	
Fashion	
Other:	

Characteristics

Responsible	
Detail Oriented	
Organized	
Charismatic	
Reserved	
Compassionate	
Adventurous	
Generous	
Caring	
Humble	
Idealistic	
Creative	
Self-Assured	
Trustworthy	

If there is a talent that you have that is not listed please feel free to let us know!

This will certify that the above information is correct and that I have elected to volunteer in this capacity. I have also completed the Inquiry Release Form for a Volunteer. I also understand that my position as a volunteer may be terminated at any time due to unethical behavior/relationships with members, insubordination, and inability/unwillingness to perform the volunteer responsibilities as assigned or other behaviors that may put the program safety or reputation in jeopardy.

Volunteer's Signature

Date

Club Nova Volunteer Coordinator's Signature

Date
